

**Oxford Mayor and Council**  
**Work Session**  
**Monday, March 18, 2024 – 6:30 P.M.**  
**Oxford City Hall**  
**110 W. Clark Street, Oxford, Georgia**  
**Agenda**

1. **Mayor's Announcements:**
  - a. Reminder of the Special Called Work Session for the Operations Budget on Thursday, March 21 at 8:00 a.m. at the Community Room here at City Hall.
  - b. The Twin Memorials Emerging Ideas Showcase will be at the Oxford College Library on Wednesday, March 27 starting at 2:00 p.m. If you have not received that invitation, please let Bill Andrew know.
2. **Executive Session:** An Executive Session could potentially be held for Land Acquisition/Disposition, Addressing Pending or Potential Litigation, and/or Personnel.
3. **Committee Reports:** The Trees, Parks and Recreation Board, Planning Commission, Downtown Development Authority, the Sustainability Committee, and the Council Committee on Personnel (see attached documents).
4. **\*Proclamation for Charlie Williams Day:** Rev. Williams has recently celebrated his 10<sup>th</sup> year of pastoring the Mount Zion First Baptist Church.
5. **\*Authorization for the Mayor to sign the Viper Alarm Contract:** This contract is for the alarm and monitoring from Viper Security Technologies for the Oxford Police Department Offices. The cost is \$59.85 billed quarterly.
6. **\*Authorization for the Mayor to sign the Right-of-Way Easement on Whatcoat Street with Emopry University:** It was determined that an easement rather than a right-of-way dedication would be less time-consuming and just as effective. This easement will allow for right-angle access at the intersection of Whatcoat Street and W. George Street.
7. **\*Authorization for the Mayor to sign the \$10,000 Addendum to the Whatcoat Street Design Task Order (TO) for the bidding of the Whatcoat Street Realignment Project:** The current TO of \$61,583 provided for the design while the Addendum will provide bid assistance for the Whatcoat St. project including bid document preparation, development of project quantities, and responses to Requests for Information (RFI) during the bidding process. This will be important as we go through the bid quantity changes that may be necessary to adjust the project budget with the detailed quantity pricing. The FY 2024 Capital Budget planned for \$700,000 in SPLOST funding for this design/construction project.
8. **\*Approval of the Mayor's Signature for the Statewide Mutual Aid Agreement:** This is the renewal of the Agreement which allows the City to receive and provide mutual aid during emergencies and for the reimbursement of costs associated with these emergencies. Due to the timing of this agreement, it was necessary for the Mayor to sign the agreement prior to authorization. If the Council wishes to rescind the signature, we may withdraw the agreement for further consideration by the State.
9. **\*Request to close City Offices for the Conversion of our Accounting Software:** Please see the attached memorandum for details on this request.

10. **\*Request to add BS&A Human Resources Software Module to our Current Contract and to Purchase Cashiering Equipment for Payments:** Please see the attached memorandum for details on this request.
11. **\*Proposal for New Monthly Billing for City Attorney Attendance at the Work Sessions and Regular Meetings:** Please see the attached review and explanation of billing proposal.
12. **Other Business:**
13. **Work Session Meeting Review:** Mayor Eady will review all the items discussed during the meeting.
14. **Executive Session:** An Executive Session could potentially be held for Land Acquisition/Disposition, Addressing Pending or Potential Litigation, and/or Personnel.

\*Attachments